

Committee Agenda



**Epping Forest
District Council**

Asset Management and Economic Development Cabinet Committee Thursday, 5th December, 2013

You are invited to attend the next meeting of **Asset Management and Economic Development Cabinet Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Thursday, 5th December, 2013
at 6.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

J Leither, Democratic Services, Tel 01992 564756
Email:democraticservices@eppingforestdc.gov.uk

Members:

Councillors Mrs A Grigg (Chairman), W Breare-Hall, Ms S Stavrou, Mrs E Webster and C Whitbread

PLEASE NOTE THE START TIME OF THIS MEETING

WEBCASTING/FILMING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The meeting may also be otherwise filmed by third parties with the Chairman's permission.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area or otherwise indicate to the Chairman before the start of the meeting.

If you have any queries regarding this, please contact the Senior Democratic Services Officer on 01992 564249.

1. WEBCASTING INTRODUCTION

The Chairman reminded everyone present that the meeting would be broadcast live to the internet and that the Council had adopted a protocol for the webcasting of its meetings.

2. APOLOGIES FOR ABSENCE**3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

4. MINUTES (Pages 5 - 8)

To confirm the minutes of the last meeting of the Cabinet Committee held on 31 October 2013.

5. TERMS OF REFERENCE

The Cabinet Committee noted its Terms of Reference.

Membership

The Committee is chaired by the Portfolio Holder for Asset Management & Economic Development and a Vice-Chairman will be appointed by the Leader of Council from members of the Cabinet. (For 2013/14 the Leader has appointed the Environment Portfolio Holder.)

Management of the Council-Owned Property Assets

To consider and make recommendations to the Cabinet, on proposals brought forward by the officers' Asset Management Co-ordinating Group in respect of Council-owned property assets which are suitable for disposal, redevelopment or rationalisation in order to secure a financial return to the Council or an improvement in service provision.

North Weald Airfield

To monitor and submit recommendations to the Cabinet as appropriate on:

- (a) strategic land use issues relating to the future development of the Airfield;
- (b) strategic matters relating to the business, recreational and other activities conducted there;
- (c) proposals for the part redevelopment or part_disposal of the Airfield or its disposal; and
- (d) proposals for the generation of additional income from aviation and other activities at the Airfield.

The Committee's terms of reference shall not extend to decision-making on existing Council activities on the site which shall remain the prerogative of the relevant

Portfolio Holders within the Cabinet or the Cabinet itself.

In carrying out its responsibilities above, the Cabinet Committee shall have regard to

- (i) the impact of the LDF Spatial Strategy as it develops;
- (ii) the opportunities for disposing of property where it is in the best interest of the District for these to be transferred to more appropriate ownership or disposed of by leasehold in order to secure a financial return to the Council;
- (iii) the suitability of sites for transfer to registered social landlords;
- (iv) partnership schemes which would either assist in the delivery of infrastructure projects or unlock the potential of property holdings of partner bodies.

Economic Development

To make recommendations to the Cabinet on an Economic Development Strategy for the District and on ways of co-ordinating the management of the Council's property assets to assist with achieving the objectives of that Strategy.

6. ASSET MANAGEMENT CO-ORDINATION GROUP REPORT (Pages 9 - 12)

To consider the attached report (AMED-009-2013/14).

7. ANY OTHER BUSINESS

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs 6 and 25 of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

8. EXCLUSION OF PUBLIC AND PRESS

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the paragraph(s) of Part 1 of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Paragraph Number
9	North Weald Airfield Main Runway	3
10	Licence Fee for North Weald Market	3

To resolve that the press and public be excluded from the meeting during the consideration of the following items which are confidential under Section 100(A)(2) of the Local Government Act 1972:

Agenda Item No	Subject
Nil	Nil

Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

9. NORTH WEALD AIRFIELD MAIN RUNWAY (Pages 13 - 18)

To consider the attached restricted report (AMED-010-2013/14).

10. LICENCE FEE FOR NORTH WEALD MARKET (Pages 19 - 22)

To consider the attached restricted report (AMED-011-2013/14).